



SYNERGY HR
CONSULTING

Project Accountant

An excellent opportunity for an Accounting professional looking for the next step on their career path...

Synergy HR Consulting is Human Resource Management and Recruitment firm – providing a broad range of HR & Recruitment services to a variety of businesses in all industries in Western Canada. We work collaboratively with our clients to ensure we understand their core business, building teams that are engaged, empowered and accountable. Our meaningful, long-term relationships with our clients make us an industry leader in providing exceptional HR and Recruitment support.

On behalf of our client, CIMS LP, Synergy HR is seeking a **self-starting, team player willing to work collaboratively towards achieving the strategic goals of the company** to fill the role of **Project Accountant** based in Port Coquitlam, BC office.

CIMS LP is 100% Canadian owned and operated mechanical contractor serving locations across Canada. CIMS provides services in the heavy industrial sector including the largest plant shutdowns and complex industrial projects in the Oil & Gas, Mining & Industrial, Pulp & Paper, and Power Generation industries. In addition to being an industry leader and formidable market leader, CIMS is passionate about hiring and retaining the market's best talent and offers exciting work, training & development, engagement and opportunity to all of its employees.

We are looking for an enthusiastic **Project Accountant** to join our team. As Project Accountant, you will work closely with other Accountants and Project Managers and be responsible for full cycle accounting on a variety of projects in a high-volume work place. You will have highly developed interpersonal and communication skills, excellent organizational skills, and will be detailed and results oriented.

The role of the Project Accountant – CIMS is to:

- Set up projects budgets, change orders and estimate in the accounting system, as well as implement control and maintenance activities
- Research and respond to accounting and financial queries on projects
- Month end reporting on project performance
- Work on project analysis and KPI's
- Liaise with Accountants, Project Managers, Vendors, and Management
- Monitor and ensure accuracy of costs and revenues
- Work with PMs on Monthly progress billings to customers
- Cost control / accounts payable in job costing
- Support the accounting and project team as required
- Other duties as assigned.

To be successful in this role you must have:

- Great learning skills, positive work attitude and team-oriented
- Minimum of 3 solid years of project Accounting preferably in the construction industry
- Bachelor's Degree in Accounting or Business (ideally a CPA student)
- Must have a strong Cost systems background and have excellent analytical skills in multi-project and multi-entity environment



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- Excellent knowledge of MS Office, Outlook and familiarity with relevant ERP software preferably Timberline
- Experience working with project management, sales & marketing and other departments, as well as on development and analysis of cost standards
- Ability to accurately prepare daily, weekly, monthly, quarterly and annual reports
- Good understanding of accounting and financial reporting principles and practices
- Maintains a "take charge" attitude; is persistent and tenacious; drives to accomplish objectives; influences others by instilling excitement and a sense of urgency; is proactive and demonstrates willingness to "roll up the sleeves" as necessary; assertive, but not abrasive.
- Ability to multitask, adapt to and operate in a fast-paced, changing environment.
- Creative; generates new approaches to problems, demonstrates imagination.
- High integrity and work ethic.
- Excellent customer service skills,
- Excellent Communication skills,
- Ability to self-start, take initiative and problem solve
- Highly organized and detail oriented.
- Collaborative, self-starting, team player willing to work towards achieving the strategic goals of the company
- Ability to multi-task and manage conflicting priorities

If you feel you are qualified for this role, please submit your resume to Darlene Biagioni @ dbiagioni@synergyhrconsulting.net noting "Project Accountant" in the subject line.