



SYNERGY HR
CONSULTING

Lead Scheduler – Port Coquitlam, BC (or Corunna, ON)

A tremendous opportunity for an experienced Scheduler with a progressive, people-oriented company...

Synergy HR Consulting is a Human Resource Management and Recruitment firm – providing a broad range of HR & Recruitment services to a variety of businesses in all industries across Canada. We work collaboratively with our clients to ensure we understand their core business, building teams that are engaged, empowered, and accountable. Our meaningful, long-term relationships with our clients make us an industry leader in providing exceptional HR and Recruitment support.

On behalf of our client, CIMS Limited Partnership, Synergy HR is seeking **an experienced and motivated**, individual * with* _ **proven Heavy Industry project scheduling experience** to fill the role of a *Lead Scheduler in Corunna, ON until Spring 2021 then can be based in either location. _ *

CIMS LP is 100% Canadian owned and operated mechanical contractor serving locations across Canada. CIMS provides services in the heavy industrial sector including the largest plant shutdowns and complex industrial projects in the Oil & Gas, Mining & Industrial, Pulp & Paper, and Power Generation industries. In addition to being an industry leader, CIMS is passionate about hiring and retaining the market's best talent and offers exciting work, training & development, engagement, and opportunities for growth to all its employees.

In the position of **Lead Scheduler**, reporting to the Proposal Manager, you will be responsible for providing scheduling and planning expertise to all CIMS' project teams across Canada.

You will be accountable for:

- Provide in-house scheduling and planning expertise to project teams for all stages of CIMS' industrial construction and maintenance projects at work locations throughout Canada
- Work closely with project teams to monitor schedule progress; providing backup and justification for time delays and advancement for overall project milestones
- Articulate the risks and opportunities and assumptions associated with meeting milestone completion dates
- Understand scope of work and changes sufficiently to confirm schedule adequately represents current scope of work
- Monitor compliance and initiate corrective measures
- Work with CIMS' Project Management, its customers and subcontractors to address and resolve problems in a timely manner and if necessary, work with the Project Managers to modify the schedule
- Use and provide training in scheduling using Primavera (P6), MS Projects & Excel
- Support and promote CIMS' culture, values, and business strategy

To be successful in this role you must have:

- Undergraduate degree in **Engineering, Construction Management, Building Construction** or similar; or Technical School certification (including Trade Certification) in appropriate discipline – a combination of **education, training, and experience.**

- 8-10 years of experience in planning, scheduling and project management (including cost estimating, scheduling, engineering, etc)
- Ability and willingness to work in the field and/or the office depending upon the requirements of the projects
- Highly qualified in the use of Primavera (P6), MSP, and Excel and other project/construction software applications
- A sound understanding of heavy industrial maintenance and construction project work associated with Pulp & Paper, Oil & Gas, Mining, Petro-Chemical and Renewable Energy Sectors
- Excellent written and verbal communication skills
- Exceptional organizational and planning abilities
- Ability to work effectively across all levels of the organization
- Decision Making skills
- Experience with Cost/Benefit Analysis

If you feel you are qualified for this role, please submit your resume through Indeed.

https://ca.indeed.com/viewjob?t=lead+scheduler&jk=b6e66138f8bee266&_ga=2.256321163.1640724725.1606158632-2078242315.1606158632

Only candidates who are most qualified for the position will be contacted.