



## **Business Analyst – Port Coquitlam, BC**

***A tremendous opportunity for an experienced business analyst person with a progressive, people-oriented company...***

CIMS Limited Partnership, is seeking an **experienced, business minded, solution driver** with **proven system design experience** to fill the role of ***Business Analyst***.

CIMS LP is 100% Canadian owned and operated mechanical contractor serving locations across Canada. CIMS provides services in the heavy industrial sector including the largest plant shutdowns and complex industrial projects in the Oil & Gas, Mining & Industrial, Pulp & Paper, and Power Generation industries. In addition to being an industry leader, CIMS is passionate about hiring and retaining the market's best talent and offers exciting work, training & development, engagement and opportunities for growth to all of its employees.

In the position of ***Business Analyst***, reporting to the Chief Financial Officer and as part of the company's oversight group, you will work closely with all internal stakeholders to understand and support the resolution of problems, create efficiencies and drive process development and optimization through the use of technology and effective reporting for CIMS LP.

### ***You will be accountable for:***

- Designing, implementing and maintaining technical reporting and tracking systems processes
- Researching, analysing and developing solutions to address problems and create efficiencies across the business
- Develop and maintain reports and forms in all corporate reporting systems
- Oversee, manage and implement technical systems and support tools for financial reporting
- Support technical aspects of the financial planning and budgeting processes
- Collaboratively develop new, more efficient business processes
- Manage all escalations related to the ERP application issues
- Supports all departments and teams with the reconciliation, analysis and ERP data-driven tasks
- Manage and communicate changes and new releases that impact ERP functionality
- Manage and implement system enhancements and changes across the business
- Deliver training to all end-users on application functionality
- Administering the ERP Application, Sage 300 CRE, and maintain key application configurations

### ***To be successful in this role you must have:***

- A minimum of a Post-Secondary Degree in Business or Information Technology
- 5 or more years of experience in a Business Analyst role focusing on system design and implementation
- Previous experience working with ERP systems - Sage 300 CRE, Timberline, Epicor, Syspro or JP Edwards is preferred
- Previous experience with Crystal Reports is preferred
- Experience in Manufacturing, Industrial Construction or Heavy Industry sectors preferred
- Demonstrated leadership skills
- Collaborative, self-starting, team player willing to work collaboratively towards achieving the strategic goals of the company
- Ability to multi-task and manage conflicting priorities
- Excellent English verbal and written communication skills

If you feel you are qualified for this role, please submit your resume through [RECRUITMENT@CIMSLTD.COM](mailto:RECRUITMENT@CIMSLTD.COM)

***Only candidates who are most qualified for the position will be contacted***